

## Registration as a language student

In order to apply for a visa as a language student in Germany, you must first book a language course with a minimum of 20 teaching units per week (Monday to Friday). You can visit such morning or afternoon courses at any language level at the Munich Volkshochschule.

## What can we do for you?

### 1. Before the application

First, at least 10 weeks before your planned stay in Munich, write us an email to [deutsch@mvhs.de](mailto:deutsch@mvhs.de) regarding your wish to register for a visa language course. The registration process can be done via email correspondence:

We would like to ask you to print and fill in the 2 forms listed below:

1. [Registration card](#) for the courses Q600010 with the amount of € 379.– (this is the amount that will later be taken for the course booking of a current course once your visa is granted and you can start with the course) and Q600011 with the amount of € 20.– (this is the service fee)

2. Direct [debit/Lastschriftmandat](#) with the amount total of Euro 399.–

### 2. Information needed on our side

In a next step, please scan and send these 2 filled in forms to [deutsch@mvhs.de](mailto:deutsch@mvhs.de). In your email to us, please also include your wish for

- The language level you would like to start with (A1 to C2)
- The start date and duration of your stay, thus indicating the length of time you would like to book language courses with us – please find the following information on course intervals:

Course intervals 2022	2023	2024 (planned)
4.10. bis 11.11.2022	16.1. bis 17.2.2023	15.1. bis 23.2.2024
14.11. bis 16.12.2022	27.2. bis 31.3.2023	26.2. bis 12.4.2024
	17.4. bis 26.5.2023	15.4. bis 7.6.2024
	22.5. bis 7.7.2023	10.6. bis 12.7.2024
	17.7. bis 18.8.2023	22.7. bis 23.8.2024
	21.8. bis 22.9.2023	26.8. bis 28.9.2024
	4.10. bis 10.11.2023	
	13.11. bis 15.12.2023	

It is important to note the starting level and the level you would like to complete at the end of your stay. During one course interval, one of the following sublevels will be completed:

A1.1 / A1.2 / A2.1 / A2.2 / B1.1 / B1.2 / B2.1 / B2.2 / C1.1 / C1.2 / C2.1 / C2.2 .

Exams are offered separately from these courses at the end of each language level (A1 / A2 / B1 / B2 / C1 / C2) .

We recommend you take an online free of charge placement test beforehand:

[www.dw.de/einstufungstest](http://www.dw.de/einstufungstest) (bis B1)

[www.klett.de/einstufungstest](http://www.klett.de/einstufungstest) (bis C1)

[www.hueber.de/sicher/einstufungstest](http://www.hueber.de/sicher/einstufungstest) (B1+ bis C1)

Subsequently, you will be sent per email, a registration card for a visa language course AND, for the above mentioned € 20.– fee, a confirmation of the course dates indicating the entire length of stay, please allow a few days for us to issue and forward this to you per email.

This confirmation can be taken to apply for your visa. The paper should be passed to the KVR or German representative (for example embassy) in your home country. You can, if the German representative/embassy requires, pay for more than one course in advance.

### **3. Visa is granted**

As soon as the visa has been granted, contact us immediately via email at [deutsch@mvhs.de](mailto:deutsch@mvhs.de), with your registration card and proof of current German level. We recommend the free online placement tests listed above, also to be found at [www.mvhs.de/deutschkurse](http://www.mvhs.de/deutschkurse).

We will then exchange your visa course for a course suited to your level and the next available start date.

### **3a. Visa is not granted**

Should the visa not be granted, you will be refunded the full amount paid minus a cancellation fee of € 10.–. The above mentioned service fee of € 20 is non-refundable.

### **4. Our opening hours for counselling per telephone**

Monday/Tuesday 9am to 1pm

Wednesday/Thursday 2pm to 7pm

Saturday 9am to 1pm, phone (089) 48006-6169 or per email: [deutsch@mvhs.de](mailto:deutsch@mvhs.de)

### **5. Further information**

Visa regulations can be found on the homepage of the German representative in your country or at [www.auswaertiges-amt.de](http://www.auswaertiges-amt.de).

If you have any questions, please do not hesitate to contact us.

We wish you every success with your visa application and look forward to welcoming you to our German courses at the Munich Volkshochschule.

Münchener Volkshochschule

Im Auftrag

Ihr Team Deutsch



Münchener  
Volkshochschule